



Job Title: Waterfront Coordinator

Reports to: Camp Director, APC Summer Director, APC Site Supervisor

Purpose: Assist in the oversight and planning of aquatic camp programs, providing supervision, safety and care for participants.

Essential Job Responsibilities:

- Assist in the oversight and planning of aquatic camp programs
- Develop and implement daily waterfront activity camp programs alongside Camp Director and APC Summer Director
- Care for the campers and staff participating in aquatic programs
- Supervise participants at all waterfront activities
- Ensure that Lifeguards and Activity Leaders at pool or pond understand, state, and enforce rules clearly
- Maintain the cleanliness of the pool and pond areas
- Maintain the waterfront equipment, and equipment storage locations reporting when they need to be fixed or replaced to APC Site Supervisor & APC Summer Director
- Report & record any incidents as outlined in the APC orientation, in compliance with APC policies
- Be an active participant in camp activities

Qualifications:

- Current Waterfront instructor certificate (Issued by Paddle Canada or Paddle Alberta) an asset
- Current NLS (lifeguarding) certification (or equivalent) an asset
- Standard First Aid Certification or equivalent and CPR
- Must be a minimum of 18 years of age